

**MINUTES OF THE MEETING OF LEZANT PARISH COUNCIL
HELD AT LEZANT CHURCH HALL ON TUESDAY 12th JUNE 2018**

Present: Councillors: I Nash, G Holter, P J Cairns, C Ayres, J Dinnis, N Burden, S Oakley, G Scott
Clerk Mrs S Inman
 2 members of the public

Apologies for absence were received from Cllr Hill.

A representative of the Trebulet Lunch Club attended the meeting to ask whether the council knew of anyone who would be interested in doing a talk at their local group. It could be on a range of topics, for example, speaking about early childhood memories, work, training, hobbies or general life experiences and should last for between 30-45 minutes. The Lunch Club takes place on the last Wednesday of the month and it is currently booked up until September. In return the group would offer a free lunch to the speaker and a donation to a charity of their choice. A talk on the Neighbourhood Plan or by a police representative was suggested and the Chairman said he and the clerk would give it further consideration.

IN/Clerk

Mr T Malcolm was also in attendance as he had expressed an interest in joining the parish council. He explained he had moved to the area two months ago to run the 'Tre Pol & Pen Farm Shop and Kitchen'. He explained that the shop would stock a range of products and newspapers and he was currently meeting with a number of local food producers. The councillors asked whether the road by the war memorial would be opened up for access to the farm shop but Mr Malcolm explained that it would not in case it encouraged parking by the war memorial itself. Mr Malcolm mentioned that the footpath to the new farm shop would be upgraded before opening. Mr Malcolm then also spoke about his plans for the farm shop and in particular his commitment to opening a post office. His intention had been to take on the soon to be vacant licence at South Petherwin however his application had been turned down as The Post Office were planning a mobile service and also as a result of the distance between the old site at South Petherwin and Lezant. Furthermore, the Farm Shop would not be considered as a 'new' post office site as analysis showed there was little requirement for a Post Office in our area therefore it would not be commercially viable. Councillors raised the recent Neighbourhood Plan survey (which was completed by 66% of our households) which showed almost three quarters of respondents (71%) agreeing there was a need for a Post Office within the parish. The Members of Lezant Parish Council were all in agreement that a letter should be written expressing their strong wish that The Post Office should re-consider the application.

Clerk

18.059 Declarations of Interest. None.

18.060 Confirmation of the Minutes. The minutes of the meeting held on 8th May 2018 were approved by all present and signed by the Chairman.

18.061 Matters arising from Previous Meeting.

- **Neighbourhood Plan.** Currently progressing with writing objectives and policies.
- **Playground Maintenance.** Quotes had been received and it was agreed to go ahead with the maintenance work at Trebulet playing field and the Jubilee Field. The councillors agreed to purchasing new steel goals as they would be stronger and last longer than the uPVC alternative. The clerk explained that one of the 'springers' at the Jubilee Field had now broken entirely and needed replacing. It was agreed to put maintenance of

Clerk

the 'springers' on hold to see whether a grant could be applied for to pay towards the costs (see *Cornwall Glass Grants Program £400 for 40.*)

- **Councillor Vacancy.** It was proposed, seconded and agreed to co-opt Mr Tom Malcolm onto the Council. The acceptance of office was signed.
- **Cornwall Glass Grants Program £400 for 40.** The Chairman explained that the Parish Council was not eligible to apply for the grant itself but the school could as it has a PTA. The clerk was asked to write to 'Friends of Trekener School' to see if they would apply for the grant to help towards the cost of the new springer on the Jubilee Field.
- **General Data Protection Regulation.** CALC confirmed that parish council's do not need to appoint a DPO however the work still needs to be done. The clerk is currently working towards the audit. Cllr Oakley has put an interim notice on the website.

Clerk

Clerk

Clerk

18.062 Tree Warden. The parish council had been contacted by Cornwall Council asking if they were interested in nominating a tree warden. Cllr Ayres was considering the role but would like some additional information first. The clerk was asked to contact the Natural Environment Service and forward details to Cllr Ayres.

Clerk/CA

18.063 Community Emergency Plan. Cornwall Council are encouraging communities to consider developing a Community Emergency Plan this year. It was agreed that the clerk should arrange for them to give a brief talk/ presentation at the beginning of one the upcoming council meetings. Cllr Oakley mentioned that a plan may have already been drafted.

Clerk

18.064 Ethical Standards Complaints. The clerk had received an email from Cornwall Council as there has been a large increase in standards complainants over the last 12 months. The Standards Committee have suggested that this is brought to councillor's attention and that the importance of the need to act within the code is stressed.

18.065 Finance:

- Approval of financial Statements for Current and Taxi Accounts
- Approval of accounts for Payment
 - CALC GDPR Training £54
 - Trebullett room hire £20
 - Insurance £578.77
 - Clerks salary £630.91 (inc. backpay/holiday pay/gdpr)
 - Clerks expenses £82.78
 - Bookbusters Audit £50
 - Taxi scheme April £220 (made up of 3 cheques £56, £112, £52)
 - Taxi scheme May £280 (made up of 3 cheques £64, £200, £16)
- **Approval of the accounts up to 31st March 2018.** The Annual Governance Statement was approved and signed by the Chairman and Clerk. The Accounting Statements were approved and signed by the Chairman.
- **Insurance.** Annual premium has been paid to Zurich (a 3 year contract of which this is the second year).

Clerk

18.066 Planning

(Cllr Malcolm declared an interest in planning application PA18/04376 and left the parish hall whilst it was discussed.)

- PA18/04376 Mr D J Watkins. Proposed extension to existing farm stock building. Landue, Lezant. It was proposed, seconded and voted to support the application.

Clerk

(Cllr Malcolm returned to the parish hall)

- **Any other consultations received**
 - PA18/04745 Mr J Bagshawe. Erection of a holiday chalet to replace an existing holiday unit. The Chairman read out a letter from a resident objecting to the application. It was proposed, seconded and voted to object to the application on the grounds that it would be building a fixed structure where there wasn't one previously. In addition, the new proposed structure would be larger than the current footprint.
- **Status of previous applications**
 - PA18/03033 Land east of Treburley Close. Application for a new two storey residential dwelling, with an annexe on the same site. Refused.
 - PA18/02650. Land north of Lower Trekener Farm. Erection of stables. Approved.
 - PA18/02573 Glynford, Tregada. Replace garage with a new two storey building including a garage. Shower on ground floor and multi-purpose room on the first floor. Approved,
- **Enforcement**
 - The Chairman explained that Cornwall Council will no longer publish online the details of planning enforcement and the weekly lists of cases opened and closed will no longer be sent to councils. This is as a result of data protection issues. If we report a matter for investigation planning enforcement will provide a summary of their findings. Going forward the only cases visible online will be cases where an enforcement notice has been served.

Clerk

Clerk

18.067 Highways. Regarding the bus stop at Treburley (heading towards Callington/ Plymouth). CORMAC's highways and environment manager stated that in their opinion there was visibility in both directions and the costs involved in relocating the shelter or the VAS sign wouldn't be economical. He believed that the problem lies with the bus company and suggested that it may be worth contacting them. The clerk was asked to write to the bus company and request it become a designated bus stop and to stress the issue of flagging down the bus for those with disabilities.

Clerk

The Chairman notified the councillors of the road closure on the A388 Tavistock Road from the junction with Penn Kernow & Robin Drive to the junction with the B3362 for night time resurfacing work. The clerk was asked to put this in the parish newsletter.

Clerk

The issue of overgrown verges at Treburley was discussed in light of visibility for drivers. Whilst the junction on the A388 to the abattoir road had now been dealt with there was now concern with regard to the verges at the Rezare junction. The clerk to write to the highways and ask for it to be cut asap.

Clerk

It was also noted that the majority of potholes within the parish have now been dealt with. The clerk to write and thank CORMAC for their work.

Clerk

18.068 Footpaths. The clerk had raised the issue of having a gate at the top of the footpath at Budes Meadow however CORMAC replied stating it was 'doubtful that Cornwall Council would authorise this as there is a general presumption that the number and type of structures along a right of way should be as minimal as possible and there is already a structure where the path meets the road'. The clerk was asked to contact CORMAC and ask for a representative to come out and check the above structure to make sure it was still considered safe/ appropriate.

Clerk

The Chairman notified councillors that CORMAC would be posting out waymarker discs for the footpath.

Clerk

Cllr Holter stated that that the permissive footpath had become very overgrown. The clerk was asked to contact the contractor about when it would be cut.

18.069 Correspondence.

- Tom Malcolm (see previous comments regarding the Post Office).

18.070 Parish Business

- Cllr Scott mentioned that the grass has not been cut regularly at Rezare this year and when it had cuttings had not been disposed of. Cllr Scott had asked for further clarification in terms of the grass cutting contract. The Chairman confirmed that the contract stated that the grass was cut once a month between April and November and cuttings at Rezare would be left.
- The clerk had been contacted by a resident who mentioned that people were using the noticeboards to advertise their businesses. The clerk notified them that when she visited the noticeboards any advertising was removed. It was agreed that the clerk would put a notice in the magazine reminding residents of this.
- Trekenner Primary School had asked if they could replace the shed situated on the Jubilee Field. All were in agreement.
- £250 is due back from Treburley Social Club as the remainder from the defibrillator grant. Cllr Oakley to check when we could expect it.
- In light of the Parish Newsletter's recent editorial the Chairman had spoken with the editor to see if he would be interested in visiting local farms to see what farmers are doing about preservation and then re-visit this in the parish magazine.
- DJ Watkins had agreed to donate £70 towards planting at the War Memorial. The clerk was asked to write and thank him and included bank details for his convenience.
- It was noted that Mr Locke grows 200 plants for the War Memorial and charges a very fair rate to which the council are very appreciative. The clerk was asked to write and thank him.
- Cllr Burden raised the next Launceston Area Network Meeting (21st June) where the Chairman would be re-elected and asked if any councillors would like to attend. Cllr Burden was keen to encourage input from Lezant parish and for councillors to hear what is going on in the local area.
- Land of Light Festival. It was noted by a number of councillors that the festival had been very loud and had continued until approximately 1.30am. The clerk was asked to write to West Devon Council and ask why permission was given so late given the noise levels and to ask in future if it would be possible to consult with neighbouring councils.

Clerk

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18.071 Date of next meeting Tuesday 10th July 2018, 7:30pm at Lezant Church Room.

The Meeting closed at 21.08 pm.

Signed :

Chairman

Date: